



Board of Management meeting

**Monday, 9 December 2019**

**Report to the School Community**

1. Members of the Green Schools Committee addressed the Board, outlining what they had achieved to date and their upcoming plans also. In the discussion that followed, it was agreed that the issue of taps getting stuck in the on position needed to be addressed. The committee also asked that the Board explore the possibility of installing solar panels to move towards more sustainable energy. Tony Joyce, on behalf of the Board, expressed his thanks to the committee for the work they had carried out to date. He said he was hugely impressed by the articulate way in which they presented their plans and that they were clearly on top of their brief.
2. For the opening prayer Tony Joyce read the reflection 'Now is the Time' by Sr Stanislaus Kennedy.
3. Matters Arising
  - a. Car charging port - update given
  - b. Dignity in the Workplace Policy - sexual harassment section was adopted by the Board for inclusion in the policy.
  - c. It was agreed that a schedule of training for staff on a list of prioritised policies would be drawn up. It was agreed that the view of the board would be expressed to the JMB that a Dept. of Education solution to training needs of staff would be explored.
4. Correspondence
  - a. JMB Bulletins nos. 17-21 were summarised for the Board.
  - b. Relevant Department of Education and Skills circulars (all available on [www.education.ie](http://www.education.ie)) 0061/2019 and 0065/2019 were summarised.
  - c. Leaving Cert. Applied:
    - i. The principal updated the Board on the steps that had been taken to engage parents and students and that a further attempt would be made at the information night for 3rd Year parents. No decision would be made before then.
5. Principal's Report
  - a. A report on school events and student achievements was given.
  - b. Further reports on H.R., Ethos, SPHE (report on LGBT talk for TY students and Autism Awareness talk for 5th Years).
  - c. Update also given on progress in relation to the Wellbeing curriculum planning process.
6. Parents' Association Report
  - a. It was reported that the Christmas fair and raffle was a great success with €2467 raised. The congratulations and thanks of the Board to be conveyed to the committee.

7. Health and Safety
  - a. A draft Health and Safety Statement was presented to the Board for future discussion and ratification. Risk assessments are a work in progress.
8. Attendance Strategy was presented. It was proposed by Catherine Peters, seconded by Tony Joyce and adopted by the Board.
9. The Child Protection Report was given in line with nationally agreed procedures.
10. Leadership and Management
  - a. The principal presented a document 'Identified Needs' which was an amalgamation of needs of the school identified in 2017 and added to taking into consideration the results of the recent staff survey. The next step is to prioritise these needs with a survey underway at present.
11. Career Break and Job-Share Policy
  - Consultation process still underway. Proposal to be ready for January meeting
12. Care Team and Pastoral Support Policy was presented. The policy was proposed by Kieran Boland, seconded by Michael Shields and adopted by the Board.
13. School Development Planning/School Self-Evaluation:
  - a. It was agreed that it would be beneficial to agree a development plan in relation to a scheduled review and implementation of policies.
14. Finance - including sports rental.
  - a. Parents' contributions - It was also agreed that the proposed contributions and payments policy would be helpful to ensure there was full awareness of the scheme among the school community.
  - b. Final Accounts 2018/2019 - the final accounts were adopted by the Board, with the thanks of the Board to be conveyed to all involved.
15. A.O.B.
  - a. Reflecting on the recent 6th Year parent-teacher meeting, it was agreed that the thanks of the Board should be conveyed to the teaching staff for 'going the extra mile' on countless occasions to support our students in their preparations for the Leaving Certificate.
16. The report was agreed and the meeting concluded.



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Colm Keher,  
Secretary