



Board of Management meeting
Tuesday, 20 March 2018 @ 7.00p.m.

Report to the School Community

1. Meeting with Sr Ann O'Donoghue, Director of the Loreto Education Centre. Sr Ann spoke to the Board about her new role and expressed her thanks to each member for their commitment to Loreto education. She acknowledged the volunteerism of members and the sacrifices made to attend meetings etc. She said that contact will be made in relation to the formation of the new Board in October.
2. Opening Prayer - read by Brenda.
3. Kolkata Guidelines/Continuing the Journey - deferred due to long agenda
4. Correspondence:
 - a. JMB bulletins, 32 to 36, were summarised.
 - b. DES circulars 17&18/2018 were summarised. It was agreed the circular on the Management of Safety & Health would require significant attention.
5. Leadership and Management Review:
 - a. Teaching staff consultation took place on the 14th March.
 - b. Working committee formed and will meet this week.
 - c. The remainder of the process was outlined with dates given to enable the commencement of recruitment in early May.
6. Principal's Report - a comprehensive summary of school events was given.
7. Parents' Association Report:
 - a. Careers evening - work ongoing with Student Council and Guidance Dept.
 - b. Suggestion to ask parents for a €5 contribution to the Parents Association.
 - c. Newsletter as a means of promoting the activities of the association being explored.
8. Student Council:
 - a. It was reported that the 24th of April was going to be International Day to acknowledge the cultural diversity of our students.
9. Health and Safety - no concerns reported.

10. Child Protection

- a. the *Child Safeguarding Statement and Risk Assessment in the Context of Child Protection* were ratified by the Board (proposed by Martin, seconded by Claire). It was agreed that they would be published on the school website (under the 'info' menu): <https://www.loretokk.ie/information/child-protection/>
- b. The principal gave a full child protection report in accordance with the nationally agreed template.

11. School Development Planning

- a. Data Protection - further progress needed to be made in the context of the May deadline.
- b. Curriculum review:
 - i. Presentation made to teaching staff. Subject departments meeting to consider making submissions.

12. Finance:

- a. Finance committee met last Thursday.
- b. Overall, having examined the income and expenditure account (up to end of February) and the reconciled bank balances, the committee is satisfied that the school is performing in line with budget.
- c. The reconciled bank balances (as of 28 February) were presented.
- d. Final accounts issued to FSSU and Loreto Education Trust in accordance with procedures (confirmation received).
- e. Expenses review - the Board approved the proposal for expense contributions from parents. This proposal would streamline the payments and spread the contributions more evenly across the year groups.
- f. Update on Hockey Pitch
 - i. Draw launched with teachers and launch with TY students. Other students this coming fortnight.

13. Building programme:

- a. Hockey pitch proposal for next meeting

14. Items and times for next meetings:

15. A.O.B. - it was agreed that the Board's thanks to Sr Ann for giving the time to visit Kilkenny would be conveyed.

16. The report was agreed and the meeting concluded.

Colm Keher,
Secretary.