



Board of Management meeting

Report to the School Community

Thursday, 19th December, 2013, 6.30pm

1. Opening Prayer – a Christmas Reflection read by Brenda Cooper.
2. Correspondence
 - **D.E.S. circulars relevant to this sector:**
 - 0063/2013 - Reducing Costs to Parents - School Uniforms: It was agreed that a questionnaire should be made available on the school website. The Board noted the considerable strides made in the past two years with the reduction of overall cost, the introduction of budget options and the availability of a second supplier.
 - **Joint Managerial Body (J.M.B.) Bulletins 21-23 were summarised**
 - The Board recorded its appreciation of Marian Moran's contribution to the school as teacher, Leaving Certificate Applied coordinator, and Acting Deputy Principal. Ms Moran had been appointed to the position of Deputy Principal in St. Brigid's Callan.
3. Building Programme
 - a. The principal updated the Board on the last items being completed. It was agreed that the arrangement of the official opening ceremony would be the next priority.
4. Principal's Report
 - A report on sporting activities was given. Highlights were our senior basketball team's victory in the South East Regional final and the senior road-running team's win in Carlow.
 - Other school events were reported with Sarah Lanigan's selection to travel to Strasbourg as part of the Rotary Leadership scheme being a highlight.
 - The principal noted that an awards ceremony for academic achievers and a presentation by the Students' Council would take place on the 19th of December as part of a whole-school assembly.
 - Further data relating to the academic performance of the school was presented and the Board agreed that the results were excellent.

5. Kolkata Guidelines
 - a. 'Percent Art' scheme – the closing date for submissions for the school's art installation was reported as the 22nd January.
 - b. Report on International Loreto Conference – item deferred.
 - c. Digital Signage Proposal – the proposal was approved. It was noted that the Parents' Association had agreed to fund the installation.
6. Parents' Association Report – no further meetings had taken place.
7. Health and Safety
 - a. The principal reported that there were two fire alarm activations with satisfactory evacuations since the last meeting.
 - b. It was agreed that the Health and Safety statement would be on the agenda for the next meeting to update it in line with the new building.
8. Child Protection Guidelines - It was agreed that the annual review of our Child Protection Procedures would be on the agenda for the next meeting.
9. School Development Planning –
 - a. The plan for the January, 6th staff in-service was outlined: the emphasis being the development of plans in relation to literacy, numeracy and Junior Cycle reform.
 - b. Three new policies which are in draft form, Anti-bullying, Special Educational Needs and Literacy were circulated for consideration at the next meeting.
10. Preparations for the Board of Management's presentation for WSE-MLL were made
11. Items for next meeting to take place on the 13th of February: Brenda Cooper informed the Board that she would report on the H.S.E. guidelines on infectious diseases at the next meeting.
12. There being no other business, the report was agreed and the meeting concluded.