



Board of Management meeting

Report to the School Community

Monday, 26th Jan. 2015

- 1) Opening Prayer – Brenda Cooper read out the prayer for Boards of Management from the Catholic Schools Week resource book.
- 2) Correspondence:
 - a) Department Circulars 0001 to 0004/2015 were summarised.
 - b) J.M.B. Bulletins 25-29 were summarised. The Board was updated on the plans for Catholic Schools and Mary Ward Week.
- 3) Update on Enrolment for 2015
 - a) It was reported that there currently was a significant waiting list.
 - b) Assessment test fixed for 7th March.
- 4) Building Programme
 - a) The idea of providing additional accommodation for lunch, exams, study etc was further considered.
- 5) Proposal for the development of the oratory:
 - a) The Board agreed to get the proposal fully costed.
- 6) Fundraising committee:
 - a) It was reported that a special finance committee meeting had taken place to consider the possibility of setting up a fundraising committee. The idea of introducing a building levy had been mooted as had an annual fundraising target. The Board agreed to pursue this further, subject to the outcome of the meeting with the architects.
- 7) Principal's Report:
 - a) Suspension report – two suspensions sanctioned by the principal since the last meeting were reported.
 - b) A report on general events including sport was given. A highlight was our victory in the U-19 Leinster Cup final and the participation of four projects in the Young Scientists Exhibition. Brenda Cooper was thanked for addressing the school assembly before Christmas.
- 8) Kolkata Guidelines: the Board looked at participative leadership and communication.

- 9) Parents' Association Report – no meeting had taken place since the last meeting but one was scheduled for next week.
- 10) Health and Safety – no issues to report.
- 11) Finance – the finance committee had met earlier in the day and reported the reconciled bank balances as of 31/12/14. The committee also reported that the current performance appeared to be in line with the budget.
- 12) School Development Planning
 - a) The following areas were addressed at the staff meeting on the 22nd of December:
 - i) Numeracy plan
 - ii) Continuation of Subject Planning and review of progress with regard to the Literacy Plan.
 - iii) Continuation of setting priorities for planning
- 13) eBook Proposals
 - a) The Board is continuing to plan for 2015/2016 in relation to ebooks.
- 14) A.O.B.
 - a) The launch of the percent for art installation and an open day was considered. It was agreed this would be on the agenda for the next meeting.
 - b) Loreto's involvement in the relay for life as per last year was promoted.
- 15) The report was agreed and the meeting concluded at 8.30pm.