



Board of Management meeting

Report to the School Community

Monday, 20th April 2015

- 1) Opening Prayer as read by Brenda Cooper
- 2) Correspondence
 - a) Department of Education & Skills circulars 0024/2015 & 0016/2015 (the two relevant circulars) were summarised:
 - b) J.M.B. Bulletins 36-43 were summarised.:
 - i) It was agreed to insert a ban on the smoking of e-cigarettes into the code of behaviour.
- 3) Special Needs Class and Admissions Policy Proposal:
 1. It was agreed that the following would be inserted into the enrolment policy as the first priority category for the allocation of places in first year. It was noted that applicants for a place in the special class should be asked if they would require a mainstream place should there not be a place in the special class: *girls assessed as having a Moderate General Learning Difficulty and who on the recommendation of the Special Educational Needs Organiser would benefit from a placement in the special class (subject to the overall maximum of eight students in the special class).*
- 4) Building Programme
 - a) Assembly Hall: it was noted that the estimated cost of the proposal (€600,000) could be funded as follows: reserves €215k, loan €300k & fundraising €85k. It was agreed that a business plan will be prepared and submitted to the Trust Board for approval.
 - b) Special Needs Unit – it was reported that the appointed architect, BDA, was working on the design to prepare for planning permission.
 - c) Summer Works
 - d) Oratory – it was agreed that a scaled-back version of the plan would be developed.
- 5) Open Day/Percent for Art – Brenda Cooper updated the Board on the plans.
- 6) Principal's report
 - a) Three suspensions sanctioned by the principal were reported.
 - b) A report on school events since the last meeting was presented.

- 7) eBooks
 - a) 1st Years 2015 – it was reported that the letter (including information on credit union deal and information about how to purchase the tablets) to parents was almost ready to send.
 - b) Survey results – results of a survey of 1-3rd year students on the ebooks was presented.

- 8) Kolkata Guidelines
 - a) Leadership discussion from the last meeting
 - i) It was agreed that the culture around leadership opportunities was critical, as was continuing professional development and distributed leadership.
- 9) Parents Association Report – it was reported that the weight of school bags was still presenting as a concern.

- 10) Health & Safety – no issues of concern to report.

- 11) Child Protection Guidelines – no referrals since the last meeting.

- 12) An updated summary of School Development Planning underway was given:
 - i) Numeracy plan
 - ii) Continuation of Subject Planning and review of progress with regard to the Literacy Plan.
 - iii) Continuation of setting priorities for planning

- 13) Finance
 - a) The reconciled accounts as of 31.03.2015 were presented. A summary of unspent grants, creditors and accruals was also presented.
 - b) Sports Rental positive – also extra rental expected during July for Summer camps
 - c) Two members of staff are organising a Summer Camp – BiBeo – activity camp through Irish – this was approved by the Board.
 - d) Analysis of income and expenditure suggests that we are on target to reach our modest budgeted surplus.

- 14) The report was agreed and a motion of thanks to all our teachers who had contributed to the wonderful successes during the year to date was passed. There being no other business, the meeting concluded.