



Board of Management meeting  
Monday, 14<sup>th</sup> September 2015

### **Report to the School Community**

1. Opening Prayer – ‘blessing for the coming year’ as read by Brenda Cooper.
2. Correspondence
  - a. Request from PAL group for funding for PAL – a contribution of €1,000 towards their costs was approved.
  - b. D.E.S. circulars 42, 43 & 45/2015 were summarised.
  - c. J.M.B. Bulletins 1 to 6 were summarised.
3. Building Programme
  - a. A report from the architect outlining progress made in relation to the Special Needs class, the oratory and the staff room was relayed to the Board.
  - b. Assembly Hall – a discussion took place as to how to progress the plan.
  - c. Snags – (mainly leaks) it was reported that progress had been made.
  - d. Summer works – it was reported that the new boundary wall was completed and that all parties were satisfied with the outcome.
4. Principal’s Report:
  - a. A report on new initiatives with regard to 1<sup>st</sup> Year induction was given and it was also reported that a survey of 1<sup>st</sup> Years showed a very high degree of satisfaction with same.
  - b. The recent WSE/MLL follow-on inspection was discussed.
  - c. Leaving Certificate results – a report was given outlining the fantastic results and it was agreed that the thanks of the Board would be conveyed to our teaching and support staff.
  - d. Special Class – it was reported that the class was up-and-running and positive reports were being received.
  - e. Suspensions – none since the commencement of the academic year.
  - f. A general report of school events was given.
  - g. Induction of newly qualified teachers (NQTs) – a report on an information talk attended by the principal was given. It was agreed to submit an application to be a pilot ‘Droichead’ school.
5. Vacancies for 2015/2016 and deployment of D.E.S. allocation.

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- a. Details of fourteen vacancies filled since the summer was presented. All appointments were sanctioned by the Board.
- 6. Kolkata Guidelines
  - a. Loreto Student Reflection – it was reported that the reflection (created by the Loreto Network Education Committee) was printed in student diaries and promoted at the start of year assemblies.
- 7. Parents' Association Report
  - a. It was reported that 80 parents attended the coffee morning on the day of the 1<sup>st</sup> Year induction and that 60 parents had left their contact details so they could be on the Parents' Association mailing list.
  - b. Upcoming events: A.G.M. (15<sup>th</sup> of August) and fund-raising fashion show.
- 8. Health and Safety – no concerns
- 9. Child Protection – no referrals to date.
- 10. School Development Planning:
  - a. Staff meetings:
    - 10 Child Protection Guidelines – presentation to teaching and SNA staff in June.
    - 11 Subject Planning – prioritised for the start of year meetings.
    - 12 Planning groups – continuing
  - b. A report on WSE/MLL recommendations and progress to date (as presented to the Department Inspector) was given to the Board.
- 11. Preparations for the appointment of a new BoM (Oct 2015).
  - a. The procedures for the election of new parent nominees to the Board was outlined and approved. It was also reported that Kay Phelan and Ciara McDonald had been elected as the nominees of the teaching staff
- 12. Finance
  - a. Sports rental – rental income for 2015/2016 proved to be satisfactory.
  - b. Final Accounts – draft accounts for 2015/2016 were presented. It was agreed that an extra meeting of the Board would be convened to consider the adoption of same following giving Board members time to study same.
- 13. Items and times for next meetings – it was agreed to meet on the 5<sup>th</sup> of October.
- 14. A.O.B.
  - a. Some difficulties with adding bills on the online payment system.
  - b. Concerns regarding students parking in the school grounds.
- 15. The report was agreed and the meeting concluded.