



Board of Management meeting
Report to the School Community

Wednesday, 13th January 2016

1. Opening Prayer – Brenda Cooper read a prayer for the New Year.
2. Minutes of 26.11.15, having been previously circulated, were proposed by Brenda Cooper, seconded by Michael Shields and adopted by the Board.
3. Matters Arising
 - a. The training for Boards provided by the J.M.B./Loreto Trust was deemed to be very worthwhile with seven members plus the principal having attended.
 - b. Enrolments – the principal updated the Board on enrolments for 2016/2017.
 - c. Pilot programme for newly qualified teachers – a report from Ms Gallagher was presented and the Board was satisfied with the progress.
 - d. The Board was informed that the Relationships and Sexuality Education department was updating their policy and including sections on gender identity and sexuality.
 - e. School tours – the following tours were approved by the Board.

Geography trip to Bay of Naples	Thur 28 th – 31 st Oct 2016	5 th & 6 th Years	c. €500
English/History trip Rome	Halloween 2016	Junior students	c. €500
German trip to Berlin	Feb 2017	5 th & 6 th Years	c. €550

4. Correspondence
 - a. Department of Education and Skills – the follow circulars, relevant to our sector, were summarised.: 0065/2015, 0066/2015, 0067/2015, 0068/2015, 0073/2015, 0075/2015 & 0077/2015.
 - b. J.M.B. Bulletins 19-24 were summarised.
5. Building Programme:
 - a. Special Needs Classroom.
 - i The Board was updated.
 - b. Oratory: no decision made – subject to other developments
 - c. Assembly Hall –
 - i The Board was updated on progress in relation to the funding of the Hall.
 - d. Snags – issue currently with the Department awaiting approval.

6. Principal's Report:

- a. A comprehensive report on school events was given. Highlights were our win at the Loreto schools swimming gala and three golds at the Leinster swimming championships.
- b. Code of Behaviour amendment approved by the Board:

Incident	Sanction
Phone not locked in school locker during school day: 8:45 to 3:50.	Confiscation of the phone for 7 days.
Phone seen or heard during the school day	Confiscation of the phone for 7 days.
Taking a photo or making a video/audio recording without permission from the school authorities	Detention in the first instance plus confiscation
Taking a photo or making a video/audio recording in such a way as could be deemed to be hurtful, humiliating, abusive or an invasion of another's privacy	Suspension in the first instance plus confiscation

- c. Suspensions: one suspension since the last meeting.

7. Kolkata Guidelines – item deferred.

8. Job-share and career break policies were adopted by the Board subject to a review in September.

9. Parents' Association Report:

- a. It was reported that €2,000 was raised by the Christmas raffle and the Board asked that their thanks be conveyed to the fundraising committee and to all who helped.
- b. Plans for the T.Y. fashion show (2nd of March) were reported to be underway.

10. Health and Safety – no concerns reported.

11. Child Protection –

- a. Child Protection information evening for BoMs – 11th Feb – it was agreed that Tony Joyce would attend.
- b. Child Protection Guidelines review – Board updated on progress in relation to the vetting of those not employed directly by the school.

12. School Development Planning:

- a. Targets agreed for new year:
 - i Curriculum planning.
 - ii Development of action plans for planning groups.
 - iii Literacy and Numeracy – continuation of work on agreed plans.

- iv Phase three project for S.S.E. to be identified with the emphasis on Teaching and Learning.
- v Other targets to be gleaned from WSE/MLL and follow-up reports.

13. Finance:

- a. Pdraig Fitzpatrick (teaching staff) was appointed to the sub-committee.
- b. Report from the sub-committee:
 - i Current financial position continues to be satisfactory, insofar as the figures can show at this stage of the year.
 - ii Sports facilities: performance satisfactory. Significant cost for sanding and varnishing the floor expected.
 - iii A report showing the reconciled bank balances as of 31st November was presented.

14. A.O.B.

- a. A query in relation to Junior Cycle reform was raised. It was agreed that national agreement was outside the control of the Board.